

MOUNTAIN GATE COMMUNITY SERVICES DISTRICT

14508 WONDERLAND BLVD., REDDING CA 96003

MINUTES – REGULAR MEETING

FEBRUARY 8, 2017 at 6:00 PM

Directors Present: Gunter, Stierli, Stierli, Peterson, Kobe
Directors Absent: None
Staff Present: Jeff Cole- Manager, Don Kerns- Chief, Time Heck- Chief Operator, Janice Heck- Secretary to the Board
Minute Recorder: Janice Heck

CALL TO ORDER: Director Gunter called the meeting to order at 6:00 PM.
PLEDGE OF ALLEGIANCE

UPDATE FROM PACE ENGINEERING ON ANTICIPATED PROJECTS IN THE WORKS FOR MOUNTAIN GATE COMMUNITY SERVICES DISTRICT:

Paul Reuter gave an update on the two grants that the board authorized PACE to precede with a number of months ago. At that time they submitted applications to the State and had subsequent meetings with them, and based on some recent information, PACE has come up with some recommendations for the district to consider. In order to receive a construction grant you will need to have your design work completed. What that means is that the district will need to come up with that expenditure in order to submit that grant application. So PACE's recommendation is to go for a planning grant and get those things paid for by the grant. Once you have completed those items then you will have the things needed for the construction grant. This will add some time to the project but at least the district will not have to front money for the project.

One of the things that the State was adamant about was that they wanted to fund projects that were deemed as correcting existing deficiencies and they would also like a document that would back it up, and the master plan is that document. The district should take advantage of the funding source and have some deficiencies corrected and make a plan to update the master plan.

COMMUNICATIONS & INFORMATION ITEMS: Board reviewed list of communications and copies of those items included with list (*Copy of list attached*). None

PUBLIC COMMENTS: (*Opportunity for members of the public to comment on any item under the jurisdiction of the District.*)

Joe Stuart from the Fire Protection District in Sonoma County who represents 26 Counties in Northern California. California State Firefighters Association (CSFA) is a trade organization not a labor group representing both paid and volunteer firefighters throughout California. The Chief asked him to talk about why our firefighters are members. CSFA offers a number of benefits such as discounted insurance, \$10,000.00 death and dismemberment insurance that is part of the membership, and is your voice in Sacramento and helping the fire service as a whole.

Debra Mynatt had a comment on how the Board Meeting was conducted last month. She is concerned that rate payers should be able to find out what is happening in their water district and how their money is being spent.

David Selby commented that there was a lack of understanding in the chain of command and suggestions on how to resolve the issue.

February 8, 2017

Minutes

Page 2

Discussion / Action - CONSENT AGENDA:

A) Approval of the minutes for the regular meeting of January 11, 2017.

Director Peterson motioned that we approve the minutes of January 11, 2017 and it was seconded. Motion passed.

Peterson Aye
M. Stierli Aye
Gunter Aye
Kobe Aye
S.Stierli Aye

REPORTS: (Status Reports on District Operations)

- A) Fire Chief's Report:
- B) Grant Consulting Report:
- C) Water Operations Report:
- D) Auxiliary Report:
- E) Staff Report:

DIRECTOR COMMENTS: (*Informational Only*)

Discussion / Action- UNFINISHED BUSINESS: None

Discussion / Action- NEW BUSINESS:

A) Discussion and possible action to authorize PACE to proceed with the new proposal. Director Kobe motioned to approve authorizing PACE to proceed with the new proposal and it was seconded. After board discussion, Director Peterson commented that he wanted to make sure that nobody has a conflict of interest on voting on this subject and if the Stierli's were planning on bidding on this job and if so it would be my suggestion to abstain from voting and would like his comments to be on the record. Motion passed.

Peterson Aye
M. Stierli Abstained
Gunter Aye
Kobe Aye
S.Stierli Abstained

B) Discussion and possible action on Resolution 2017-03 To Amend the Mountain Gate Community Services District 401(k) Plan. Director Kobe motioned to amend Mountain Gate Community Services District Pension Plan and it was seconded. Motion passed.

Peterson Aye
M. Stierli Aye
Gunter Aye
Kobe Aye
S.Stierli Aye

C) Discussion for repeal of Resolution 2011-05 Unimpeded access of District information by all Board Members. (Director S. Stierli request) No action.

D) Discussion on the first step process for amending By-Laws. Subjects: Updating dates for Regular Meetings, (2) job descriptions, (3) District vehicle use, (4) Reporting relationship of District Manager and Fire Chief. (Director S. Stierli request) No action.

E) Discussion of standard minimum qualifications for District Positions. (Director S. Stierli request) No action.

February 8, 2017

Minutes

Page 3

- F) Discussion and possible action on Resolution 2017-02 Concurring in Nomination to the Executive Committee of the Association of California Water agencies Joint Powers Insurance Authority.
Director M. Stierli made a motion to accept and it was seconded. Motion passed.

Peterson Aye
M. Stierli Aye
Gunter Aye
Kobe Aye
S. Stierli Aye

Approval of transfers of funds & payment of the bills for operating expenses.

Savings	34,000.00
Reserves	15,000.00
Tri-Counties	14,000.00
General Checking	<u>106.10</u>
	63,106.10

Director Peterson motioned to pay the bills and it was seconded. Motion passed.

Peterson Aye
M. Stierli Aye
Gunter Aye
Kobe Aye
S. Stierli Aye

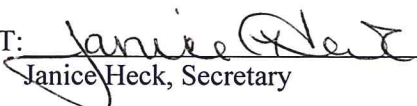
Meeting adjourned: 8:09 PM

APPROVED: _____


Board Chairman

Date

ATTEST: _____


Janice Heck, Secretary

3/8/17
Date