

MOUNTAIN GATE COMMUNITY SERVICES DISTRICT

14508 WONDERLAND BLVD., REDDING CA 96003

MINUTES – REGULAR MEETING

March 11, 2020 at 6:00 PM

Directors Present: Anderson, Peterson, Kobe
Directors Absent: Stierli
Staff Present: Jeff Cole- Manager, Tim Heck- Chief Operator, Don Kerns- Fire Chief
Minute Recorder: Jeff Cole

CALL TO ORDER: Director Kobe called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

UPDATE WITH PACE ON THE OLD OREGON TRAIL PROJECT: Garrett Hattenhaur put together a summary of the project steps. Drinking water state revolving fund planning grant

- 1) **Pre-planning administration** was completed in 2016. Basically the planning grant application
- 2) **Project Management** is on-going and will be until the end of the project. Submission of quarterly requests for disbursement or payment requests to the state, also progress reports.
- 3) **Environmental Review Process** just recently got that going, we are working with EnPlan to implement NEPA and CEQA requirements. We have submitted their proposal to the State to confirm our approach.
- 4) **Property design Survey** we are 95% completed with that. We have surveyed over 30,000 feet of roadway.
- 5) **Right-of-Way Evaluation** getting initial information and conducting the surveys.
- 6) **Final Engineering Report** is 20% completed required for construction grant application
- 7) **Plans Specification and Bid Documents** are approximately 25% complete for proposed pipelines.

ELECTION OF JPIA DIRECTOR AND ALTERNATIVE:

Greg Peterson motioned to appointed Joan Anderson as JPIA Director and Greg Peterson as the alternate. Motion was seconded. Motion passed.

Peterson Aye
Anderson Aye
Kobe Aye

PUBLIC COMMENTS: Public comments were given.

COMMUNICATIONS & INFORMATION ITEMS: The District was notified by the Bureau of Reclamation that our water allocation is cut back by 25% of our three year average water use for the new water year.

CONSENT AGENDA:

A) Minutes from the Regular Meeting of February 12, 2020.

Director Kobe made a moved to adopt Consent Agenda item A Minutes of the Regular Meeting of February 12, and it was seconded. Motion passed.

Peterson Aye
Anderson Aye
Kobe Aye

B) Approval of transfers of funds & payment of the bills for operating expenses.

Director Kobe made a motion to approve Consent Agenda item B approval of transfers of funds& payment of the bills for operating expenses and it was seconded. Motion passed.

Peterson Aye
Anderson Aye
Kobe Aye

REPORTS: (Status Reports on District Operations)

- A) Fire Chief's Report:
- B) Water Operations Report:
- C) Staff Report:

DIRECTOR COMMENTS: Director comments were given.

UNFINISHED BUSINESS:

A) Motion to make a nomination to the CSDA Board of Directors seat C. No action taken.

NEW BUSINESS: None

ADJOURNMENT: 6:40 PM

APPROVED: Kay Kobe _____ Date
Kay Kobe, Board Chairperson

ATTEST: Janice Heck _____ Date
Janice Heck, Secretary