

# MOUNTAIN GATE COMMUNITY SERVICES DISTRICT

14508 WONDERLAND BLVD., REDDING CA 96003

MINUTES – REGULAR MEETING

SEPTEMBER 09, 2020 at 6:00 PM

Directors Present: Anderson, Peterson, Kobe  
Directors Absent: Stierli  
Staff Present: Jeff Cole- Manager, Tim Heck- Chief Operator, Don Kerns- Fire Chief  
Minute Recorder: Jeff Cole

**CALL TO ORDER:** Director Kobe called the meeting to order at 6:00 PM.  
**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS:** Public comments were given.

## **COMMUNICATIONS & INFORMATION ITEMS:**

### **CONSENT AGENDA:**

- A) Minutes from the Regular Meeting of August 12, 2020.
- B) Approval of transfers of funds & payment of the bills for operating expenses.

Director Anderson made a motion to accept the Consent Agenda item A&B and it was seconded. Motion passed.  
Peterson Aye  
Anderson Aye  
Kobe Aye

### **REPORTS:** (Status Reports on District Operations)

- A) Fire Chief's Report:
- B) Water Operations Report:
- C) Staff Report:

**DIRECTOR COMMENTS:** Director comments were given.

### **UNFINISHED BUSINESS:**

- A) Adopt Resolution 2020-05 Establishing Water Department Final Operating Budget for Fiscal Year 2020/2021. (clarification from last month)  
Director Peterson made a motion to adopt Resolution 2020-05 Establishing Water Department Final Operating Budget for Fiscal Year 2020/2021 and it was seconded. Motion passed.

Peterson Aye  
Anderson Aye  
Kobe Aye

### **NEW BUSINESS:**

- A) Adopt Resolution 2020-07 To approve the 2019/2020 Fiscal Year End Final CSD Budget.  
Director Peterson made a motion that we adopt Resolution 2020-07 To approve the 2019/2020 Fiscal Year End Final CSD Budget and it was seconded. Motion passed.

Peterson Aye  
Anderson Aye  
Kobe Aye

- B) Adopt Resolution 2020-08 To approve the 2019/2020 Fiscal Year End Final Water Department Budget.  
Motion passed.  
Director Peterson made a motion to adopt Resolution 2020/08 To approve the 2019/2020 Fiscal Year End Water Department Budget and it was seconded. Motion passed.

Peterson Aye  
Anderson Aye  
Kobe Aye

**NEW BUSINESS: (cont)**

- C) Adopt Resolution 2020-09 To approve the 2019/2020 Fiscal Year End Final Fire Department Budget. Director Peterson made a motion to adopt Resolution 2020-09 To approve the 2019/2020 Fiscal Year End Final Fire Department Budget and it was seconded. Motion passed.

Peterson Aye  
Anderson Aye  
Kobe Aye

- D) Motion to approve a proposal from PACE Engineering to move forward with the construction funding to complete improvements to the District's water distribution system. Director Peterson made a motion to approve a proposal from PACE Engineering to move forward with the construction funding to complete improvements to the District's water distribution system and it was seconded. Motion passed.

Peterson Aye  
Anderson Aye  
Kobe Aye

- E) Discussion of possible action to move he Board of Directors Regular Meeting of November 11, 2020 to another date due to Veterans Holiday landing on that day. Director Anderson made a motion that we change the November 11, 2020 to Tuesday, November 10, 2020 and it was seconded. Motion Passed.

Peterson Aye  
Anderson Aye  
Kobe Aye

- F) Discussion and possible action to advertise for the Mountain Gate Community Services District Fire Chief Position. Director Peterson made a motion that we advertise for Mountain Gate Community Services District Fire Chiefs position and it was seconded. Motion passed.


Peterson Aye  
Anderson Aye  
Kobe Aye

- G) Discussion and possible action to advertise for the Mountain Gate Community Services District Office Manager Position. Director Peterson made a motion to discuss and possible action to advertise for the Mountain Gate Community Services District Office Manager Position and it was seconded. Motion passed.

Peterson Aye  
Anderson Aye  
Kobe Aye

**ADJOURNMENT: 6:30 PM**

APPROVED:  Date  
Kay Kobe, Board Chairperson

ATTEST:  Date  
Janice Heck, Secretary 10/14/20