

# MOUNTAIN GATE COMMUNITY SERVICES DISTRICT

14508 WONDERLAND BLVD., REDDING CA 96003

MINUTES – REGULAR MEETING

January 8, 2020 at 6:00 PM

Directors Present: Anderson, Peterson, Kobe  
Directors Absent: Stierli  
Staff Present: Jeff Cole- Manager, Tim Heck- Chief Operator, Don Kerns- Fire Chief,  
Collin Bogener- Attorney  
Minute Recorder: Jeff Cole

**CALL TO ORDER:** Director Kobe called the meeting to order at 6:00 PM.

**PLEDGE OF ALLEGIANCE**

**ELECTION OF OFFICERS:** Director Peterson made a motion that we elect Director Kobe as Chairperson and Director Anderson as Vice Chair and it was seconded. Motion passed.

Peterson Aye  
Anderson Aye  
Kobe Aye

**PUBLIC COMMENTS:** None

**COMMUNICATIONS & INFORMATION ITEMS:** Board Chairperson Kobe welcomed Supervisor Steve Morgan and Pam Morgan a Board Member of the City of Shasta Lake.

**CONSENT AGENDA:**

- A) Minutes from the Regular Meeting of November 13, 2019.
- B) Minutes of the Regular Meeting of December 11, 2019 absence of a quorum attestation.
- C) Approval of transfers of funds & payment of the bills for operating expenses.  
Director Peterson motion to adopt the Consent Agenda items A,B,C and it was seconded. Motion passed.

Peterson Aye  
Anderson Aye  
Kobe Aye

**REPORTS:** (Status Reports on District Operations)

- A) Fire Chief's Report:
- B) Water Operations Report:
- D) Staff Report:

**DIRECTOR COMMENTS:** Comments were given.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

- A) Motion to approve on the update to the Mountain Gate Community Services Employee Handbook.  
Director Anderson motioned to accept the update and it was seconded. Motion passed.

Peterson Aye  
Anderson Aye  
Kobe Aye

- B) Motion to accept the 2018/2019 Audited Financial Statement Report from Blomberg & Griffin Accountancy Corporation. Director Anderson motioned to accept the 2018/2019 Audited Financial Statement Report from Blomberg & Griffin Accountancy Corporation and it was seconded. Motion passed.

Peterson Aye  
Anderson Aye  
Kobe Aye

- C) Motion to adopt Disconnection Policy mandated by SB 998. Director Peterson made a motion that we adopt disconnection policy mandated by SB 998 and it was seconded. Motion passed.

Peterson Aye  
 Anderson Aye  
 Kobe Aye

- D) Discussion of setting up Board Work Session with the attorney at the next Board Meeting of February 12, 2020. The Board has scheduled a Board Work Session for February 12, 2020 at 5:00 PM.

Peterson Aye  
 Anderson Aye  
 Kobe Aye

**ADJOURNMENT:** 6:38 PM

APPROVED: Kay Kobe  
 Kay Kobe, Board Chairperson Date

ATTEST: Janice Heck 2/12/20  
 Janice Heck, Secretary Date